

MEMORANDUM

DECEMBER 5, 2013

TO: BOSTON REDEVELOPMENT AUTHORITY AND
PETER MEADE, DIRECTOR

FROM: LINDA KOWALCKY, DEPUTY DIRECTOR FOR INSTITUTIONAL
SECTOR MANAGEMENT

SUBJECT: PROPOSED DISBURSEMENT OF FUNDS FROM THE HARVARD
ALLSTON PARTNERSHIP FUND

SUMMARY: This Memorandum requests that the Boston Redevelopment Authority (the "BRA") authorize the disbursement of a total of \$100,000 in varying amounts to eleven (11) non-profit community organizations as recommended by the Harvard Allston Partnership Fund Advisory Committee. The funds will be disbursed from the Harvard Allston Partnership Fund maintained by the BRA from contributions made by Harvard University.

THE HARVARD ALLSTON PARTNERSHIP FUND

The Harvard Allston Partnership Fund (the "Fund") was originally established by the Cooperation Agreement by and between the BRA and the President and Fellows of Harvard College ("Harvard") dated April 2, 2008 to address the development impact of Harvard University's Allston Science Complex, located on Western Avenue in Allston. In the Cooperation Agreement, Harvard agreed to donate \$100,000 per year, for five (5) years, to the Fund. Harvard has since committed to extending the Fund for an additional ten (10) years, through \$500,000 associated with the Fifth Amendment to the Harvard Institutional Master Plan, approved by the BRA Board on March 14, 2013 and \$500,000 associated with the approval of Harvard's 2013 Institutional Master Plan, approved by the BRA Board on October 17, 2013. The Fund is maintained and accounted for by the BRA and disbursements from the Fund require approval of the BRA Board.

A process for disbursement of the Fund has been established whereby the Harvard Allston Partnership Fund Advisory Committee (the "Advisory Committee") conducts an annual public process to invite non-profit organizations that serve the North Allston-North Brighton community to apply for funding. Grants from the Fund are intended to support educational, cultural enrichment, and neighborhood improvement programs and projects in the North Allston-North Brighton neighborhood. Non-profits submit

applications describing their proposed programs and funding requests. The Advisory Committee reviews the applications and determines which applications to support. Finally, the Advisory Committee forwards its recommendations to the BRA requesting disbursements from the Fund.

This vote will be the sixth authorization for disbursement from this Fund.

PROPOSED DISBURSEMENT FOR WINTER 2014

On September 11, 2013, the Advisory Committee issued a Request for Proposals (“RFP”) inviting non-profit organizations that serve the North Allston-North Brighton community to apply for funding. The RFP was widely advertised, including the placement of advertisements in local newspapers and more than 150 local nonprofit organizations serving the North Allston-North Brighton neighborhood were notified directly. Technical assistance was offered to all interested applicants. On November 7, 2013 after reviewing and considering all qualified applications, the Advisory Committee voted unanimously to support eleven (11) applications for funding and to recommend that the BRA authorize the expenditure of \$100,000 from the Fund, to be paid as follows:

Big Sister Association	\$ 5,000
Boston Children’s Chorus	5,000
Common Wheels	10,000
Family Nurturing Center	7,700
Friends of Honan Allston Library	10,000
Fishing Academy	4,225
Gardner Pilot Academy	24,875
Joseph Smith Health Center	15,000
Literacy Connection	8,400
West End House Boys’ Camp	5,000
West End House Girls Camp	4,800
Total	\$ 100,000

Attached is a letter from the Advisory Committee requesting the expenditure, with individual disbursement notices for each grant recommendation.

RECOMMENDATION

Staff has reviewed the request of the Harvard Allston Partnership Fund Advisory Committee and has found it consistent with the agreed process of application, review and determination. It is therefore recommended that the BRA approve the disbursements accordingly.

Appropriate votes follow:

VOTED: That the Boston Redevelopment Authority (“BRA”) hereby authorizes the disbursement of \$100,000 from the Harvard Allston Partnership Fund as maintained by the BRA from contributions made by the President and Fellows of Harvard College as follows:

Big Sister Association	\$ 5,000
Boston Children’s Chorus	5,000
Common Wheels	10,000
Family Nurturing Center	7,700
Friends of Honan Allston Library	10,000
Fishing Academy	4,225
Gardner Pilot Academy	24,875
Joseph Smith Health Center	15,000
Literacy Connection	8,400
West End House Boys’ Camp	5,000
West End House Girls Camp	4,800
Total	\$ 100,000

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute any and all documents, including but not limited to Grant Agreements, in connection with the disbursement of funds from the Harvard Allston Partnership Fund, as set forth in the prior vote.