

**PLAN: Charlestown**

# Advisory Group

Dear Charlestown Community Member,

As we embark on the PLAN: Charlestown neighborhood-wide planning initiative, Mayor Martin J. Walsh and the Boston Planning & Development Agency (BPDA) seek nominations for stakeholders to serve on an Advisory Group (AG). Members of the AG will assist the city planning team in several tasks related to the initiative.

Through the planning process, AG members and the Charlestown community at-large will explore issues related land use. The process will also focus on topics including, but not limited to: mobility, climate resilience, open space, education, historic assets, and neighborhood character.

The AG should be inclusive and represent a diversity of interests from Charlestown community. Nominations should include those with knowledge about the local community, including: local residents (both renters and owners), local business owners, the young people of Charlestown, property owners, and local advocacy groups; as well as those with technical expertise in the fields of city planning architecture, urban design, and real estate.

Nominees must commit to attending all PLAN: Charlestown meetings. Additional information regarding AG roles and responsibilities and the AG nomination form are attached, and are posted to the BPDA project website ([bostonplans.com/plancharlestown](http://bostonplans.com/plancharlestown)).

Please return completed nomination forms to the BPDA via email or mail by March 27<sup>th</sup>, 2020.

Sincerely,

Ted Schwartzberg, AICP  
Senior Planner II  
Boston Planning and Development Agency  
One City Hall Square, 9<sup>th</sup> Floor  
[Ted.Schwartzberg@boston.gov](mailto:Ted.Schwartzberg@boston.gov)  
617-918-4230

---

[www.bostonplans.org/plancharlestown](http://www.bostonplans.org/plancharlestown)

## **PLAN: Charlestown**

# **Advisory Group**

The Advisory Group (AG) will assist the Boston Planning & Development Agency (BPDA) and other City agencies in creating a long-term vision for the PLAN: Charlestown initiative. This initiative will assess existing neighborhood conditions and propose viable recommendations that will address community concerns and issues, exploring themes outlined in Imagine Boston 2030 in greater detail.

### **Advisory Group Roles and Responsibilities**

- Members of the AG are required to attend all planning meetings
- Advise on planning process and neighborhood-specific issues
- Encourage interest and participation around planning for the future
- Be an engine for ideas and innovation
- Bring topical expertise and perspective to discussions, work sessions and meetings
- Communicate information back to neighborhood groups and other affiliates.
- Assist with outreach and spreading the word about the planning initiative

### **Advisory Group Objectives**

- To be an ambassador for the community
- To promote excellence in planning
- To provide deep understanding & expertise about issues specific to the community
- To be a sounding-board for the community needs and aspirations
- To be a solution generator

### **Advisory Group Time Commitment and Term of Service**

- This Advisory Group is specific to the PLAN: Charlestown process
- Members will remain active for the entirety of the planning and rezoning processes
- Time commitment is approximately 1 meeting per month over a multi-year period; members are expected to be active participants at all PLAN: Charlestown events

### **Expectations**

- All PLAN: Charlestown meetings are open to the public and are sponsored by the BPDA
- Members agree to treat all participants of the process with respect and actively listen
- Member shall actively support all voices so that they may be heard
- The BPDA encourages rigorous dialogue of differing opinions

## PLAN: Charlestown

# Advisory Group

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_

Affiliation(s): \_\_\_\_\_

\_\_\_\_\_

(e.g. community groups, businesses, non-profit organizations, institutional establishments, other)

Would this nominee fairly and accurately represent the interests of his or her affiliated group?

Yes  No

Briefly describe why this nominee is qualified to be a member of the Advisory Group:

---

---

---

---

---

---

**THE DEADLINE FOR SUBMISSION IS MARCH 27<sup>TH</sup>, 2020**

**Nominations should be sent to:**

Ted Schwartzberg, Boston Planning & Development Agency  
One City Hall Square, 9th Floor  
Boston MA 02201  
Email: Ted.Schwartzberg@Boston.gov  
Phone: 617-918-4230