



Thursday, March 21, 2024

# **Zoom Controls to Listen to Interpreters**

**(EN)** Look for the interpretation icon **(globe)** at the bottom of your screen and select the language you want to hear.

**(Caboverdean)** Djobe íkune di interpretason **(un globu)** na parti inferior di tela y selesiona bu língua ki bu kre skuta reunion.

(Kreyòl Ayisyen) Chèche ikòn entèpretasyon ki gen fòm (glòb) anba ekran ou an epi seleksyone lang ou vle tande a.

**(Español)** Busque el ícono de la interpretación **(globo)** en el borde inferior de su pantalla y seleccione el idioma en el que desea escuchar.

(Tiếng Việt) Tìm biểu tượng phiên dịch (hình quả địa cầu) ở phía cuối màn hình của bạn và chọn ngôn ngữ bạn muốn nghe.

(简体中文)查找屏幕底部的翻译图标(地球仪),然后选择您想听到的语言。

(繁體中文) 查找屏幕底部的翻譯圖標(地球儀), 然後選擇您想听到的語言。





# **Zoom Meeting Info + Tips**

- **The BPDA will be recording this meeting** and posting it on the BPDA's project webpage. If you do not wish to be recorded during the meeting, please turn off your microphone and camera.
- **Zoom controls are available at the bottom of your screen.** Clicking on these symbols activates different features.
- Use raise hand function (dial \*9 if joining by phone) and wait to be called upon to unmute (dial \*6 if joining by phone) before asking your question or providing comment.



Mute/unmute

Raise hand to get in line to ask a question

or provide comment



Turn video on/off



Turn on captions



# **Please Ask for Clarification!**

#### Ask questions in the chat along the way!

Our staff are available to answer during the presentation.

# Ask for us to clarify any terms or concepts we discuss!

We want to make sure that what we cover is accessible to everyone so you can all share your informed feedback.





# Sign Code Modernization Team

Adam Johnson, Urban Designer

Cyrus Miceli, Zoning Reform Planning Assistant

Lizzie Turac, Urban Design Assistant

Kathleen Onufer, Deputy Director of Zoning

Astrid Walker-Stewart, Zoning Reform Planner





### Agenda

# Outline of tonight's Sign Code Modernization presentation:

- 1. Why Is Signage Important?
- 2. How Is Signage Regulated and Reviewed Currently?
- 3. What We've Learned
- 4. What Do You Want To See? [interactive]
- 5. Next Steps
- 6. Questions and Comments





# Disclaimer

This project will focus on zoning for signage on private land.

#### This project <u>WILL NOT</u>:

- Allow billboards
- Allow electronic signage everywhere in the city
- Regulate public art

#### This project <u>CANNOT</u>:

• Change the size or location of MBTA or MassDOT signage





# I WEEK TO DEAN :: BLACK LIVES MATTER 1. Why is signage important?

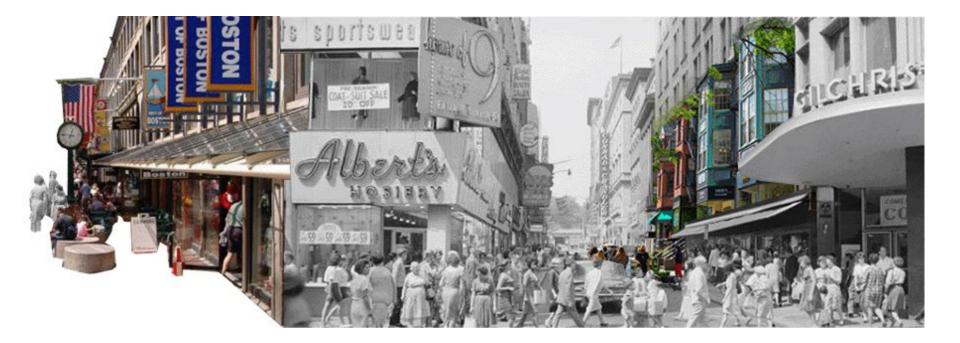
PARAMOUNT

# Wayfinding





### **Scale and Texture**





# **Creativity and Cultural Expression**



# 2. How is signage regulated and reviewed currently?

# What IS regulated by zoning?

The majority of Boston's signage is regulated by the Zoning Code (Article 11 & Neighborhood Zoning Articles).

#### Things that <u>CAN BE</u> regulated by Zoning:

- The size of signs
- The location of individual signs
- Types of signs that are and are not allowed
- Illumination





# What IS NOT regulated by zoning?

Things that <u>ARE NOT</u> regulated by Zoning:

- Content and design of individual signs
- Public art
- Traffic signs
- Landmarks review
- Signs erected by City, State, or Federal agencies/departments





# Article 11 (Currently)

#### Article 11 is Boston's Sign Code:

- Written in the 1970s with almost no updates since
- Full of typos and contradictions; hard to read, no hierarchy, confusing structure
- Not a good tool for accommodating wayfinding, scale/texture, and cultural difference

#### Section 11-1. - Signs in Residential Districts.

In any residential district there shall not be any sign except as follows:

- (a) One sign, not exceeding two square feet in total area, attached to the k street number or name of the occupant or occupants of the lot, or both of <u>Section 8-7</u>.
- (b) One bulletin or announcement board, name sign or entrance marker for institution exceeds one hundred feet, one such sign for each hundred
- (c) One "For Sale" or "For Rent" sign, not exceeding eight square feet in an
- (d) One building contractor's or developer's sign, not exceeding thirty-two
- (e) One sign not exceeding twenty square feet per entrance to a tract of la
- (f) One sign, accessory to a nonconforming use, which conforms with <u>Sec</u> districts under said section.

#### (As inserted on April 11, 1973)

- (g) Official public notices and notices posted by public officers in performa
- (h) Government signs for the control of traffic and other regulatory purpo: stations; and signs of public service companies indicating danger or aic
- (i) Temporary display posters, without independent structural support, in posters are removed within 30 days following the conclusion of such ca
- (j) Legal display of flags, emblems and insignia of any nation or political su
- (k) Historical or scenic markers approved by a recognized historical or con

#### (As inserted on February 20, 1975)

# **Neighborhood Sign Articles (Currently)**

#### In addition to Article 11, each Neighborhood District (20 in total) has its own sign regulations.

- Most were written 20-30 years ago
- Small and often meaningless differences exist between Articles
- Provisions often end up referring to Article 11
- Hard to find and confusing to navigate
- Not a useful tool for allowing meaningful difference across areas

CLE 53 - EAST BOSTON NEIGHBORHOOD DISTRICT (As amended on May 9 and August 22, 1996.)

#### MISCELLANEOUS PROVISIONS

#### Section 53-55. - Sign Regulations.

The provisions of this <u>Section 53-55</u> shall apply to all Propose Project Review or Small Project Review, pursuant to Article 80

- Sign Regulations Applicable in Residential Subdistricts, Space Subdistricts. In all Residential and Waterfront Res there shall not be any Sign except as provided in Article
- Sign Regulations Applicable in All Subdistricts Other th Subdistricts, and Open Space Subdistricts. In all subdisi Subdistricts, and Open Space Subdistricts, there shall no provided in this <u>Section 53-55</u>. Notwithstanding any prov (a) Signs Parallel to Building Wall. For Signs parallel to a



# Many of Boston's most beloved signs would <u>not be</u> <u>allowed</u> under current zoning.



Above: Regina's Pizza, North End; Steaming Tea Kettle, Downtown Below: City Feed & Supply, Jamaica Plain





# What do you do if you need to put up a sign?

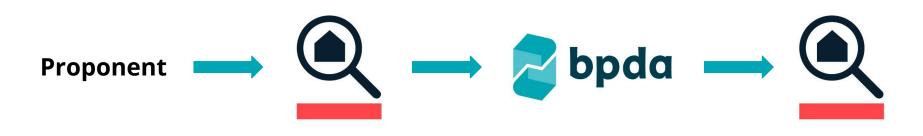




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### **Review Process (Theoretical)**



#### Zoning Review Design Review Permit



Article 80E says that any application for a sign requires design review by the BPDA. Article 80E-2: "The Comprehensive Sign Design Component of Small Project Review shall apply to any application for approval of a comprehensive sign design, pursuant to Section 11-2."

Article 80E-3: "A proposed comprehensive sign design shall achieve a complementary and harmonious synthesis of signs and architectural features, as required by <u>Section 11-2</u>."

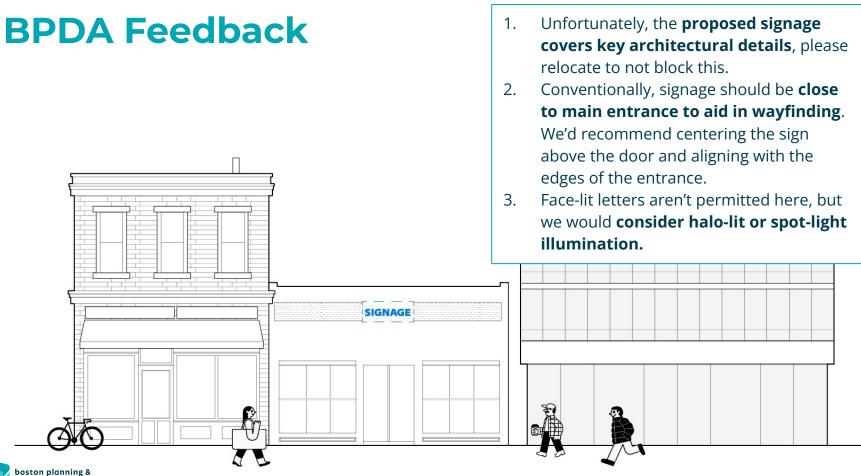


Article 11 allows the BPDA to approve signs that do not comply with zoning, if architecturally appropriate.

#### Article 11-2:

"The height and area of signs on a sign frontage may exceed the limits established by this section, provided that a comprehensive sign design, as defined by "Sign, area of," (c) of Section 2-1, for said sign frontage is certified by the Urban Design Department of the Boston Redevelopment Authority to be a complementary and harmonious synthesis of signs and architectural features."



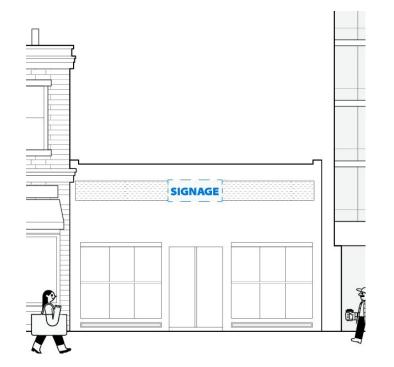


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# Before BPDA signage review



# After BPDA signage review



### **Review Process (Actual)**





# **Summary: The Problem**

Getting a sign approved in Boston can be confusing, frustrating, arbitrary, and time-consuming for everyone involved.

- The process for getting a sign approved is long and obscure costing time and money for small businesses
- Discretionary sign review takes up extensive staff time, taking valuable resources away from other projects
- The Sign Code is out-of-date and vague, and doesn't have clear answers for common questions that proponents and internal reviewers have







# Sign Code Modernization is needed to <u>rethink</u> how signs are regulated and reviewed in Boston!



# Reminder

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- Allow electronic signage everywhere in the city
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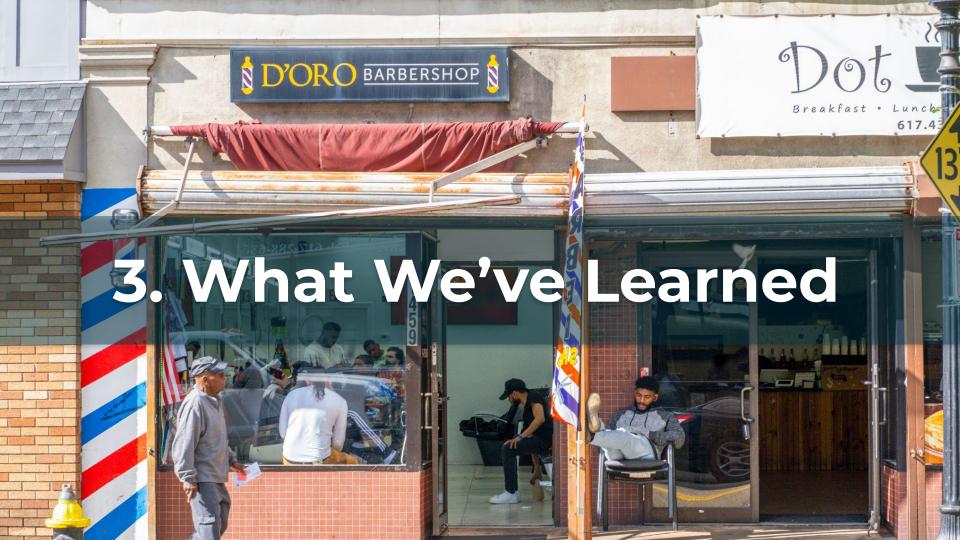
• Change the size or location of MBTA or MassDOT signage





# A Quick Pause for [Clarifying] Questions!





# **Overview**

#### 1. Outreach

- Interdepartmental Coordination
- Surveys
- 2. Research & Analysis
  - Peer City Sign Code Analysis
  - Sign Research / Publications

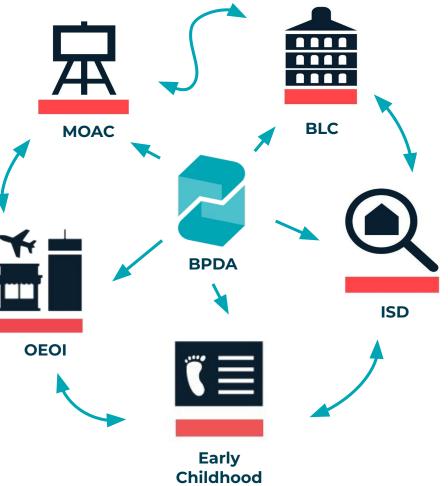
#### 3. Takeaways





### Interdepartmental Coordination

Other Departments involved in sign regulation and review have voiced support for reform!





### Surveys

#### The BPDA has sent surveys to sign vendors to gather feedback on existing sign regulations and processes.

- 95% of respondents believed sign permitting was at least moderately hard to understand
- 100% of respondents felt other cities had clearer zoning regulations for signs

# Awaiting small business survey results.

"Nearly every town/city I have worked with will have a permit issued within <u>30 days</u> of submission - we tell our customers that permitting <u>in Boston can take 3-6</u> <u>months</u>."

"[Compared to other cities' sign processes], Boston is much <u>more time consuming</u> & <u>less clear</u> as to what is allowed neighborhood to neighborhood. Seemingly <u>unnecessarily restrictive</u> in some commercially vibrant areas."

*"In Boston, I <u>do not even look at zoning requirements,</u> just at other signs in the areas..."* 

"Technology has changed tremendously since the 70's and <u>**it's time for the BPDA to revise their information**</u> to fit the times."

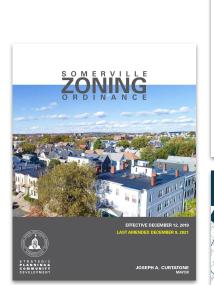


# **Peer City Sign Code Analysis**

BPDA Staff reviewed the sign codes of 12 different geographic, cultural, and size peers to understand how other cities regulate signage. These peers included:

- Brookline
- Cambridge
- Hartford
- Portland, ME
- Providence
- Somerville

- Austin
- Charlotte
- Chicago
- Nashville
- Seattle
- Washington, DC





CITY OF HARTFORD PLANNING AND ZONING COMMISSION

ZONING REGULATIONS

Adopted December 6, 2005

Amended and Restated September 23, 2014 Amended December 9, 2014 Amended & Restated April 14, 2015 Effective April 29, 2015

#### CITY OF PORTLAND LAND USE CODE



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# **Sign Research / Publications**

Organizations such as the International Sign Association and the Sign Research Foundation publish academic research and hands-on case studies to guide municipalities in regulating signs, particularly:

- Illumination standards
- Temporary signs
- Content-neutral regulations



SIGN RESEARCH



## How Boston's Sign Code is Unique

"<u>One-size-fits-all</u>" approach to commercial signage, assuming all commercial areas need the same types of signs

Includes very <u>little process-related information</u> and no administrative language.

Omits design guidelines and general sign standards from text altogether.

Provides **blanket dimensional regulations** for signs that do not vary between sign-types

### CURRENT STRUCTURE

11-3 11-4 11-5 11-6	Replacement of On-Premise				
11-4 11-5 11-6	Lots. Signs on Parking Garages. Alteration, Repair and Replacement of On-Premise				
11-5 11-6	Alteration, Repair and Replacement of On-Premise				
11-5	Replacement of On-Premise				
11-0	Alteration, Repair and Replacement of On-Premise Signs				
	Signs Subject to Other Regulations				
11-7	Electronic Signs				
11-0	Signs in Urban Renewal Project Areas				
11-9	Conditional Sign Permits				



# **Takeaways: What comes next?**



### **Sign Code Modernization GOALS**

1.



2. Reform review processes to create more consistent approach and reduce time/cost burden for staff and proponents

Update zoning regulations for signs to reflect the conditions

we want (and don't want) to see in Boston.



3. Simplify language, embed visual aides, and create a "how-to guide" to make sign regulations easier to understand.



4. Embrace and affirm the creativity and expression that is possible through signage



### **Important Caveats**

This project can / will	This project cannot / will not
Update zoning for signs	Regulate the content of signs
Clarify signage permitting process	Allow billboards
Embed design elements and standards (including for illumination) into regulation	Permit electronic signs to be developed everywhere
Create "how-to guide" to make sign regulations and process more accessible	Change how traffic/MBTA signs look or where they're located



### **Improved Structure and Hierarchy**

An improved sign code would have a clear organizational structure and:

- Be clearly organized, so that non-experts can read and understand it
- Consolidate all sign-related regulations in one place, not spread across the zoning code
- Include process-related content

### Example Structure:

- **1.** Administrative
- 2. Process & Procedure
- 3. Geographic
- 4. Signs in Specific Locations/Uses
- **5.** Specific Sign Types
- 6. Design, Sizing, and Material Restrictions
- 7. General Standards for All Signs



## **Geographic Differentiation**

Instead of relying on the sign codes in the existing neighborhood articles, geographic "sign districts" tied to underlying zoning could allow for different intensities and types of signs where appropriate.

> Example: 1998 Main Streets Commercial Sign Guidelines map



#### **District Map**

#### **District Maps**

The Downtown Crossing area is bounded on the north by State Street, to the west Tremont Street, to the east by Chauncy/Devenshire Streets and to the south by Essex Street, at the edge of Chinatown.



Example: Downtown Crossing sign area map from Downtown Crossing Sign Guidelines

### **Embed Design in the Code**

Where legally feasible, design could be written into the code, eliminating the uncertain and arbitrary nature of design review for signs.

- <u>Design Standards</u> can help guide the sizing of signs, and provide specific regulations for specific types of signs
- <u>Location Standards</u> regulate where signs can and cannot be located, such as how high they are over the sidewalk or whether or not they obstruct significant architectural features
- <u>Illumination Standards</u> control the brightness, lighting strategy, and operating time of a sign







Halo Illumination Projected light from behind individual letters or symbols gives a halo effect.

External Illumination Light projected onto the face of a sign from an outside source, such as a gooseneck or spot. **Internal Illumination** Light is projected from a source inside an enclosed sign.







Channel Neon Tube Light is emitted by neon tubes mounted inside channels, creating a glow effect. Exposed Neon Tube Light is emitted by neon tubes mounted directly to the face of a sign.

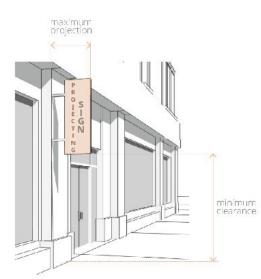
**Exposed Incandescent** Exposed bulbs mounted to the face of a sign create the illumination.

*Example: Illumination types from Downtown Crossing Sign Guidelines* 



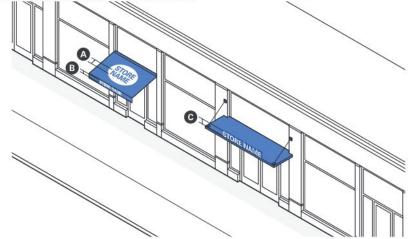
### **Use of Graphics**

- Clear "Language"
- Connection to the Code
- Combining Graphics with Charts



#### 13. Awning or Canopy Sign

a. A sign that is painted, screen printed, sewn, or adhered onto the surface of a awning or attached above, below, or to the face of an entry canopy that identifies a commercial establishment. Awning/canopy signs are intended to be viewed by pedestrians on the opposite side of STREET.



Area	-
Located on Valance (max)	50% coverage
Located on Awning Slope (max)	25% coverage
Projecting from Canopy (max)	1 sf. per width of canopy

Lettering	
Height	
Valance (max)	8 in
Awning Slope (max)	18 in
Projecting from Canopy (max)	12 in

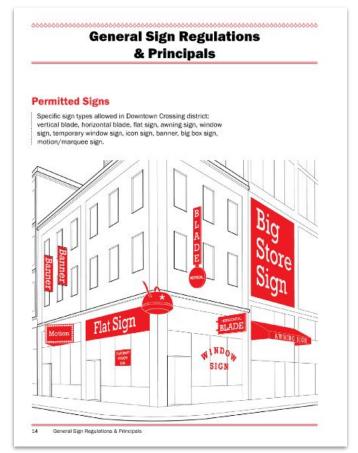
#### b. Standards

- SIGNS are not permitted on awnings or canopies that do not conform to the provisions for each type of BUILDING component. See §3.D. BUILDING COMPONENTS for more information.
- SIGNage located on the sloping portion of an awning is only permitted for storefronts where the typical area for a wall SIGN is missing.
- SIGNAGE is prohibited on UPPER STORY awnings and on the side of awnings with closed ends.
- Information type is limited to business name, logo, and address. Additional information is prohibited.

### **How-to Guide**

#### A How-to Guide could be a useful tool to accompany zoning updates to the sign code. It could be used to:

- Provide additional design guidelines for signage, beyond what zoning can provide.
- Examine updated sign regulations through the lens of existing precedents in Boston.
- Map out and explain sign permitting processes in a clearer and more in-depth manner.



Example: Diagram from Downtown Crossing Sign Guidelines



### LENANE BUILDING



# 4. What Do You Want To

See?

### **Overview**

### 1. Poll Activity

• Which signscape do you prefer?

### 2. Breakout Rooms

- Poll Activity Reflections
- Sign Sentiments
- 3. <u>Share Out</u>

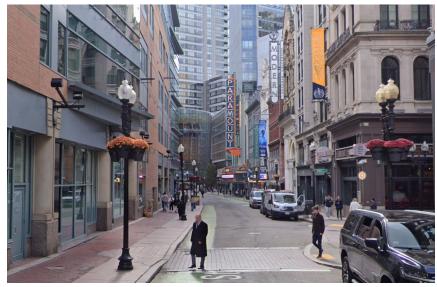




### Which Signscape Do YOU Prefer?







Washington Street, Boston (2023)



Washington Street, Boston (2010)







Centre Street, Boston, MA

Tremont Street, Boston, MA







Tremont Street, Boston, MA



Centre Street, Boston, MA



### **Breakout Rooms!**



## [Breakout Room Questions]

### • Poll Reflection

- What did you like? Why?
- What didn't you like? Why?

#### • Sign Sentiments

- What kinds of signs do you like?
- What makes a sign stand out?
- What is a really good sign in Boston? Why is it good?
- What is a really bad sign in Boston? Why is it bad?
- Other thoughts?



# **Share Out!**



### **Breakout Room 1 - Adam**

#### **Poll Reflection**

- What did you like? Why?
  - Good signs didn't clash with architectural elements
  - Good signs are easy to read
  - Good storefronts had cohesive colors
  - Signs that stood out more were easier to read
- What didn't you like? Why?
  - 0

#### Sign Sentiments

- What kinds of signs do you like?  $_{\odot}$
- What makes a sign stand out?
- What is a really good sign in Boston? Why is it good?
  - Allston on Comm Ave very individual signs became blander
  - Fenway MGM Music Hall signs historic look, not overwhelming
- What is a really bad sign in Boston? Why is it bad?
  - Signs that fall down
  - Signs that take up the windows of storefront
  - Multiple signs that advertise
- Other thoughts?
  - When times are good, lots of signs Washington

street example



### Breakout Room 2 - Lizzie

#### **Poll Reflection**

- What did you like? Why?
  - The uniqueness of the signs (Aurora), enjoy signage which represents the different ethnicities in the city of Boston, like a city that's completely uniform
  - Vibrant, bright signs like in JP (George)
  - Enjoy the diverse, signage, enjoyed presentation (Marc)
- What didn't you like? Why?
  - Busy, a lot of lighting/should not be responsibility of business for lighting but city for safety, lack-of safety specifically in areas with lots of foot-traffic (George)
  - Felt boring without culturally reflect the city (Aurora)
  - Signs that feel like fighting and overpowering each other (Marc)

#### Sign Sentiments

- What kinds of signs do you like?  $^{\circ}$
- What makes a sign stand out?
- What is a really good sign in Boston? Why is it good?
  o
- What is a really bad sign in Boston? Why is it bad?
  o
- Other thoughts?
  - "One-stop-shop" and understanding how to work with ISD, etc. combining this into this to help with the barriers preventing businesses. How-to-Guide

### **Breakout Room 3 - Cyrus**

#### **Poll Reflection**

- What did you like? Why?
  - People drawn to color
  - Architectural coherence is important
  - Like the Boing sign as well as the tea kettle
  - Character is important within certain limits
- What didn't you like? Why?
  - Some signs seemed a bit busy, signs need to be clear and concise
  - The lack of any signage on the 2023
    Washington street image created a dark scene
  - Want to avoid bland, homogenous signage

#### **Sign Sentiments**

- What kinds of signs do you like?
  - Blade signs are good because they project and you can see from a distance
  - MBTA bus signs are helpful
  - What makes a sign stand out?
    - The view angle of a sign for someone walking down a street should be considered in design
    - It needs to be big enough to see while moving down a street at different speeds
    - Need to allow for differentiation by neighborhood, different places want different things
    - Legibility is critically important
    - Some buildings may need multiple signs, but should be balanced
    - Craftsmanship (ex. hand lettering)
- What is a really good sign in Boston? Why is it good?
  - Well maintained classic signs
- What is a really bad sign in Boston? Why is it bad?
  - Cheap awning signs are not good want a sign to be and look durable
- Other thoughts?
  - Keep the rules clear, flexible, and uniform
  - Potential for 20 year sign redesign/maintenance



# 5. Next Steps

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## Sign Code Modernization Tentative Timeline

### PHASE 1: Analysis, Engagement, & Drafting (March - April)

- Kickoff Public Meeting
- Surveys to Sign Vendors & Small Businesses
- Office Hours

PHASE 2: Draft Release, Public Comment, & Revisions (Spring)

- Draft Release Public Meeting
- Public Comment Period
- Office Hours

PHASE 3: Closeout Meeting, BDPA Board, & Zoning Commission (Summer)

- Closeout Public Meeting
- BPDA Board for Approval
- Zoning Commission for Adoption



# Questions and Comments

05

# **Thank you!**

For more information: bit.ly/SignCodeModernization

**Questions? Email us:** SignCodeModernization@boston.gov

### **Zoning Notices & Updates Newsletter**

Sign up at: <a href="https://www.bostonplans.org/about-us/get-involved">https://www.bostonplans.org/about-us/get-involved</a>

## How is Boston's signage reviewed?

# Many entities are involved in the review of signage, including:

- Boston Planning & Development Agency (BPDA)
- Inspectional Services Department (ISD)
- Boston Landmarks Commission (BLC)
- Public Improvements Commission (PIC)

... and several others!

Department	Purpose
BPDA	Zoning & Design Review
ISD	Permitting & Approvals
Landmarks	Design Review for Landmarked Signs, Sites, and Districts
PIC	Design Review for Signs in Public Right of Way
Parks	Design Review for Signs in Public Open Space



### Stay Involved in Zoning Reform (2024's version)

- ADU Pattern Book and Citywide **Zoning for ADUs** *launching this month, continuing through the year*
- Zero Net Carbon Zoning (Art 37) releasing draft in March
- New Zoning to Implement **PLAN: Downtown** Spring
- Comprehensive Updates to Article 23 for **Greening Parking Design & Standards**
- Modernize the Sign Code (Art 11) Summer
- Comprehensive modernization of **Dimensional Definitions** *Summer*



### **Use of Graphics in Codes**

#### 14+ Peer Codes

Also referred to Downtown Crossing Signage Guidelines, Master Sign Plans, and a few more

### Some of our favorites:

- Hartford
- Portland
- Somerville
- Chicago



### Hartford: What did we like?

### Clear "Language"

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• Set of slightly alternating iterations, but

consistent backgrounds

• Emphasis on signage in each diagram

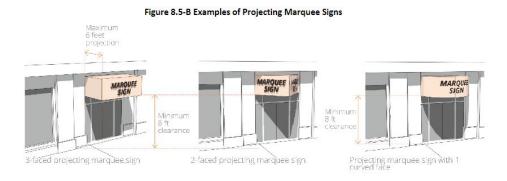


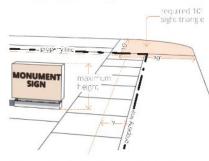


Figure 8.4-C Area Calculation for Projecting Sign

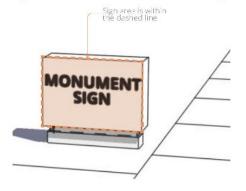
#### Figure 8.4-B Example of Projecting Sign

### Hartford: What did we like?

#### Figure 8.10-B Example of Monument Sign



#### Figure 8.10-C Area Calculation for Monument Sign



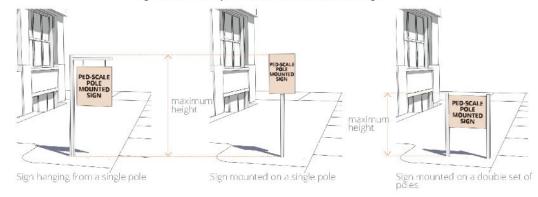
8.11 Ped-Scale Pole-Mounted Sign

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development agency



Figure 8.11-C Examples of Ped-Scale Pole-Mounted Signs



### Somerville: What did we like?

### **Connection to the Code**

• Utilized one diagram to

demonstrate multiple

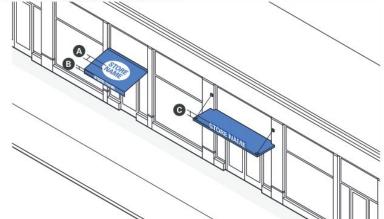
elements

- Connection of text to
  - images with letter

labeling system

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- Information type is limited to business name, logo, and address. Additional information is prohibited.

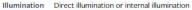


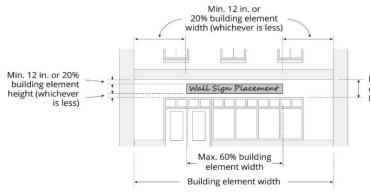
### Portland: What did we like?

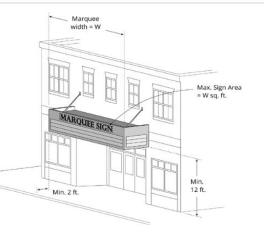
### **Combining Graphics with Charts**

• Call-outs with specific dimensioning details

20-P: STANDARDS FOR	R WALL SIGNS	TABLE 20-M: STANDARDS FOR	MARQUEE SIGNS	
Standard	Requirements	Standard	quirements	
Sign area (max.)	As provided in Table 20-G	Sign area (max.)	1 SF to 1 linear foot of marquee width	
Number of signs (max.)	As provided in Table 20-G	Mounting height	${\scriptstyle 12}$ ft. min. from the bottom of the marquee to the nearest grade or sidewalk	
Illumination	External illumination, direct illumination, internal illumination, or neon	Number of signs (max.)	1 per business	
	Painted wall signs are allowed on any exterior building wall of an individual tenant spa	Sign placement	May project into public right-of-way with permit approval.	
Special provisions	or building. The allowable area for painted wall signs shall be increased by 10% over normal allowable sign dimensions for the zone.	Horizontal distance from back of curb (min.)	2 ft.	







### **Review Process (Actual)**



### Zoning Review Design Review

Permit



### Types of Sign Codes



General Standards for All Signs

Geographic



Signs in Specific Locations/Uses

Administrative



Process & Procedure



Design, Sizing, and Material Restrictions

Specific Sign Types



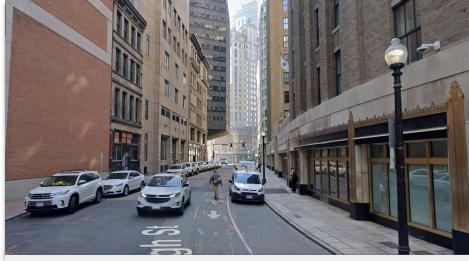
Specific Categories of Sign

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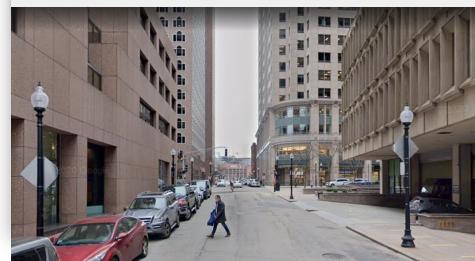


<u>No signage or poor</u> <u>signage</u> can make a streetscape feel sterile, cavernous, or empty.

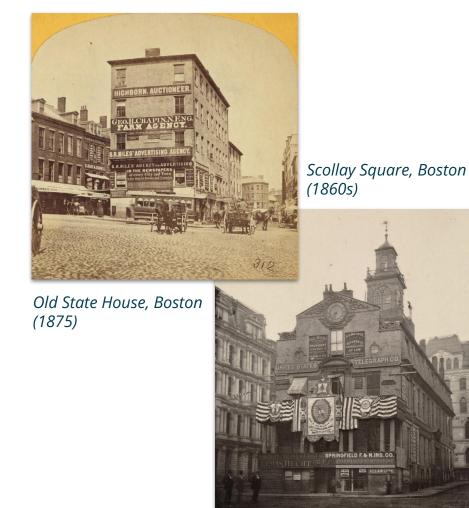




Above: High Street, Downtown - Below: Milk Street, Downtown



Too much signage can produce visual clutter, overwhelm traffic signs, and create unsafe street conditions

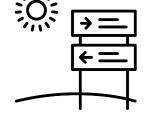




# Why is signage important?

Signs play an important role in the city. They...

1. Function as <u>wayfinding</u> tools



2. Create human <u>scale + texture</u> in a large urban context

3. Provide opportunities for <u>cultural expression</u>

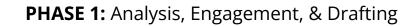


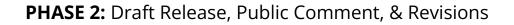


### Sign Code Modernization Tentative Timeline

#### 2024

FEB	MAR	APR	MAY	JUN	JUL	
	PHASE 1					
			PHASE 2	2		
					PHASE 3	







PHASE 3: Closeout Meeting, BDPA Board, & Zoning Commission

