



Project Review Committees (PRCs) Role:

Members of the PLAN: Dudley Square PRC will serve in an advisory capacity and provide community perspective throughout the Request for Proposal (RFP) Review Process. As part of the review process, the PRC will evaluate the developer submissions based on the criteria developed through PLAN: Dudley Square and the subsequent RFPs. The PRC will provide recommendations to the City of Boston - [Department of Neighborhood Development (DND) and the Boston Planning & Development Agency (BPDA)]. They will work with the City of Boston to move towards a consensus on the preferred development team. Following the RFP Review Process, the PRC will serve in lieu of an Impact Advisory Group (IAG), and participate in the Article 80 process for the following parcels:

- (1) Parcel 8
- (2) Nawn Factory
- (3) Blair Lot

Project Review Committees Responsibilities:

- Bring your expertise and perspective to discussions, work sessions, and meetings
- Be an ambassador for your community

During the RFP Review Process:

- Work with the City of Boston's RFP review team to review responses to the RFPs
- Work towards consensus in crafting a recommendation to the Roxbury Strategic Master Plan Oversight Committee (RSMPOC), DND and the BPDA on tentative developer designation

Following RFP Review Process

- Serve as an IAG member, participating in development review meetings and working groups
- Review and recommend options for mitigation of project impacts
- Review the cooperation agreement made by the development team

Members of the PRC are expected to attend 6-10 meetings, which includes both the RFP review meetings and the following IAG meetings. Meetings will generally be held during the evening on a weekday and should not exceed one meeting a month.

Conflict of Interest Statement

In order to maintain the integrity of the review process, it is a requirement that no member of the PRC shall have beneficial connection to a proposed respondent or development team.

Project Review Committees Code of Conduct and Rules of Engagement:

- Members of the PRC agree to treat each other with respect and actively listen to other group members.
- Members must support that all voices are heard throughout all meetings and discussions.
- The BPDA encourages debate of differing opinions among PRC members as we move towards consensus.

Management/Staff Support:

Coordination of PRC working sessions and dissemination of materials will be co-managed by the BPDA and DND. For DND-owned parcels, DND will lead in the management of the PRC and for BPDA-owned parcels, the BPDA will lead in the management of the PRC.

Nomination Process:

If you would like to nominate yourself or someone you know to be a part of the Project Review Committee, please fill out a nomination form online (<http://bit.ly/PRCDUD1>) or submit a printed copy to the following address:

Muge Undemir, Senior Planner
Boston Planning & Development Agency
One City Hall Square, 9th Floor
Boston, MA 02201
E. mugzy.undemir@boston.gov
P. 617.918.4488

If you have any questions about the process, please reach out to Muge Undemir at mugzy.undemir@boston.gov or at 617.918.4488.



FAQ

What is a Project Review Committee?

Project Review Committee (PRC) is a group of nominated community members that provides the City of Boston - Department of Neighborhood Development (“DND”) and Boston Planning & Development Agency (“BPDA”) with recommendations on which proposals best meet the criteria outlined in a Request for Proposal (RFP). The PRC serves in lieu of an Impact Advisory Group (IAG) throughout the Article 80 process.

Who makes up a PRC?

The PRC is made up of five (5) members of the Roxbury Strategic Master Planning Oversight Committee (RSMPOC) and 4-10 other community members. The individuals that comprise the 4-10 other community members should represent: abutting residents and businesses, local neighborhood associations, and other impacted parties. Nominations for the PRC can be made by a community member, an elected official, or through a self-nomination. In total, the PRC is comprised of anywhere from 9-15 people.

How are members of the PRC chosen?

Selection of PRC members are informed by the guidelines established in the Roxbury Strategic Master Plan. In short, nominations are made by community members, elected officials, or through self nomination. The RSMPOC automatically fills 5 spaces, while 4-10 committee members are appointed through collaborative review with the Mayor’s Office of Civic Engagement. Formal notification of appointment is made by the BPDA in consultation with the Mayor’s Office and the Department of Neighborhood Development.

What is the difference between the Project Review Committee and the Roxbury Strategic Master Plan Oversight Committee (RSMPOC)?

The PRC addresses the specific parcels outlined in the RFPs and continues on to play the role of an Impact Advisory Group for those public parcels. The PRC members are engaged with the parcels/projects through:

- developer selection and Tentative Designation through the Article 80 review process;
- completion of Article 80 Documents - notably the Cooperation Agreement;
- and, until requirements for Final Designation are met by the proposed developer.

As the PRC is a subset of the the RSMPOC, it serves to provide a recommendation to the RSMPOC relative to its deliberations on RFP Parcels. RSMPOC members hold 3-year terms and address larger issues outside of the specific parcels for which the PRC is formed. The RSMPOC serves as a key advisory body on considerations for the implementation of the Roxbury Strategic Master Plan and PLAN: Dudley Square initiatives by providing a holistic view on issues including economic development, workforce and housing.

What is an Impact Advisory Group (IAG) and how does it relate to the PRC?

Following the selection of the developer, the PRC will, in lieu of an IAG, take part in Article 80 Review for the parcels in question. They will fulfill the same roles as an IAG would in an Article 80 Large Project Review (outlined below).

An IAG's primary role is to provide review and advice from stakeholder perspective on the ways in which the physical impacts resulting from a large project might be mitigated and thereby make the proposed development that much more beneficial to the community. Examples of impacts on which an IAG might deliberate include traffic/transportation, environmental, security/safety, etc. Recommendations made by the IAG on these impacts will inform the developers creation of a mitigation package for the project. Similarly, IAG members might advise the regulatory agency and the developer through its review of those programmatic considerations which might provide benefit to the larger community in which a project is based. These recommendations - for mitigation and proposed community benefits - are codified in the Cooperation Agreement which is executed between the regulatory agency and the developer.

In this role, the IAG members attend development review meetings and participate in work sessions, to assess and advise on the development process. They assist with outreach, encourage participation, and represent their community. They recommend and review options for mitigation of project impacts, as well as review the cooperation agreement, which outlines commitments made by the development team.

If you have any further questions, please reach out to Muge Undemir at mugzy.undemir@boston.gov or at 617.918.4488