

**MEMORANDUM**

**DECEMBER 5, 2013**

**TO:** BOSTON REDEVELOPMENT AUTHORITY AND  
PETER MEADE, DIRECTOR

**FROM:** LAWRENCE MAMMOLI, DIRECTOR OF ENGINEERING AND  
FACILITIES MANAGEMENT  
MARK DONAHUE, DEPUTY DIRECTOR, ASSET MANAGEMENT  
RICHARD MULLIGAN, SENIOR PROJECT MANAGER

**SUBJECT:** AUTHORIZATION TO AWARD A SNOW PLOWING AND REMOVAL  
CONTRACT FOR BOSTON REDEVELOPMENT AUTHORITY OWNED  
PROPERTY.

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**SUMMARY:** This Memorandum requests that the Director be authorized to enter into a Snow Plowing and Removal contract with McG Construction located at 27 Bloomington Street, Dorchester, MA 02122, for Boston Redevelopment Authority ("BRA") owned property. The total cost shall not exceed Two Hundred Thousand Dollars (\$200,000.00).

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**BACKGROUND**

The BRA Board voted to authorize a request for proposals ("RFP") for a Snow Plowing and Removal Services Contract (the "Contract") at its meeting of July 16, 2013. On August 6, 2013 the BRA issued Contract Documents with Specifications to solicit bids for the Contract. On November 7, 2013 two eligible and qualified general bids were filed with the BRA Asset Management Department. Eight applicants picked up the contracts documents for this bid. All bids for this project were subject to all applicable provisions of Chapter 30B of the Massachusetts General Laws.

**SCOPE OF WORK**

The scope and work is Time and Material assignments (either emergency or of a critical time sensitive nature) that may require a 7 day/24 hour response.

The total bid price is only to determine the low bidder. The following bids were received and recorded on the basis of unit prices bid for both Time and Materials to determine the lowest qualified bidder. The Contract award will not exceed Two Hundred Thousand Dollars (\$200,000.00) based on the Unit prices.

The bids received on November 7, 2013 are summarized below:

| <u>Bidder</u>       | <u>Amount</u> | <u>Remarks</u> |
|---------------------|---------------|----------------|
| Fleming Bros., Inc. | \$370,000.00  | Bid Complete   |
| McG Construction    | \$196,375.00  | Bid Complete   |

**RECOMMENDATION**

BRA staff recommends the selection of McG Construction for this contract based on the lowest eligible and qualified bid submitted.

An appropriate vote follows:

**VOTED:** That the Director be, and hereby is, authorized for and on behalf of the Boston Redevelopment Authority ("BRA"), to enter into a contract with McG Construction located at 27 Bloomington Street, Dorchester, MA 02122, for a snow plowing and removal contract for BRA-owned properties in the total amount not to exceed Two Hundred Thousand Dollars (\$200,000.00).