



BOSTON REDEVELOPMENT AUTHORITY

INTERNSHIP JOB DESCRIPTION 2013-2014

TITLE: GREEN BUILDING & SUSTAINABLE DEVELOPMENT INTERN-UNPAID

DIVISION/DEPARTMENT: Urban Design / Planning

KEY RESPONSIBILITIES:

- Assist in compiling and analyzing green building practices for small and large projects and assist with preparing updates to Boston Zoning Article 37 Green Building requirements.
- Assist with Mayor's E+ Green Building Program including documenting recent and current projects, and preparing planning, design and use guidelines for the development of two large project sites.

QUALIFICATIONS: Architecture, planning, and sustainable development education and training, and / or equivalent professional work. Knowledge in green building and sustainable development practices including the USGBC's LEED Rating Systems, and LEED Green Associate or LEED Accredited Professional credential preferred.

DATES of INTERNSHIP: Now through Fall and / or Spring Semesters

REQUIRED HOURS: 20 to 35 per week, flexible

ALL INTERNS MUST BE CURRENTLY ENROLLED STUDENTS

Internships are UNPAID

E-Mail resume and cover letter to:

HR-BRA@boston.gov

Or mail to:

BRA Human Resources

43 Hawkins Street

Boston, MA 02114

An Equal Opportunity Employer