



## **Boston Redevelopment Authority**

**TITLE:** RESEARCH INTERN – Spring 2014  
UNPAID, full or part-time internship, days and hours to be determined,  
(20 hours per week minimum)

**SUMMARY OF RESPONSIBILITIES:**

Under the supervision of the Director of Research, assist in collecting and analyzing economic, social, and demographic data and preparing written reports regarding demographic groups in Boston's neighborhoods.

**QUALIFICATIONS:**

- Work requires Bachelor's degree level coursework or Master's degree level coursework
- Proficiency with Windows and Microsoft Office, spreadsheets, databases, and library search engines is required
- The ability to interact well with the public and other staff is essential
- Coursework in statistics and/or research methods is critical

**ALL INTERNS MUST BE CURRENT STUDENTS**

**Forward resume and cover letter to:**

BRA/EDIC Human Resources  
43 Hawkins Street  
Boston, MA 02114  
617-918-5458 (fax)  
[Hr.BRA@cityofboston.gov](mailto:Hr.BRA@cityofboston.gov)