

MEMORANDUM

JULY 16, 2013

TO: BOSTON REDEVELOPMENT AUTHORITY AND
PETER MEADE, DIRECTOR

FROM: LAWRENCE MAMMOLI, DIRECTOR OF ENGINEERING AND
FACILITIES MANAGEMENT
MARK V. DONAHUE, DEPUTY DIRECTOR, ASSET MANAGEMENT
RICHARD MULLIGAN, SENIOR PROJECT MANAGER, ASSET
MANAGEMENT

SUBJECT: AUTHORIZATION TO ADVERTISE A PROPERTY MANAGEMENT,
REPAIR AND MAINTENANCE, GENERAL CONSTRUCTION BASIC
SERVICE CONTRACT FOR BOSTON REDEVELOPMENT AUTHORITY
OWNED PROPERTIES

SUMMARY: This Memorandum requests authorization to advertise for public bids for the repair and maintenance, general construction basic services contract for BRA owned properties Citywide

The Boston Redevelopment Authority request authorization to advertise for public bids a contract for a repair and maintenance, and general construction services for BRA owned properties. The contract will consist of unit prices for labor, materials and equipment and be limited to not exceed Two Hundred Thousand Dollars (\$200,000). The services are required for either emergency, critical, or time sensitive and may require 7-day/24 hour response. Generally the assignments are of short term and rarely exceed \$9,000 and consist of, but are not limited to providing labor and materials for the repair and or refurbish BRA properties. Services such as boarding or building openings, street and walk repairs, masonry, site, minor demolitions, wood and concrete decks form the basis of services.

An appropriate vote follows:

VOTED: That the Secretary be, and hereby is, authorized to issue an invitation for bids for a Property Management, Repair and Maintenance General Construction Services Contract for BRA owned properties.