

TO: BOSTON REDEVELOPMENT AUTHORITY AND
PETER MEADE, DIRECTOR

FROM: LAWRENCE MAMMOLI, DIRECTOR OF ENGINEERING AND
FACILITIES MANAGEMENT
MARK DONAHUE, DEPUTY DIRECTOR, ASSET MANAGEMENT
RICHARD MULLIGAN, SENIOR PROJECT MANAGER

SUBJECT: AUTHORIZATION TO AWARD AN ELECTRICAL SERVICES, REPAIR
AND MAINTENACE CONTRACT TO GONE GREEN ELECTRIC LLC
FOR BOSTON REDEVELOPMENT AUTHORITY OWNED PROPERTY.

SUMMARY: This Memorandum requests that the Director be authorized to enter into an Electrical Services, Repair and Maintenance contract with Gone Green Electric LLC for electrical services at Boston Redevelopment Authority owned property. The total cost shall not exceed Forty-four Thousand Eight Hundred Eighty Dollars (\$44,880.00).

BACKGROUND

The Boston Redevelopment Authority (“BRA”) voted to authorize the advertisement of an Invitation for Bids for an Electrical Service contract at its meeting of February 14, 2013. On March 5, 2013, the Boston Redevelopment Authority (“BRA”) issued Contract Documents with Specifications to solicit bids for electrical services for BRA owned property. On April 9, 2013, two eligible and two unqualified general bids (missing Apprentice Verification forms) were filed with the BRA Asset Management Department. Seven applicants picked up the Contracts Documents for this bid. All bids for this project were subject to all applicable provisions of Chapter 30B of the Massachusetts General Laws.

SCOPE OF WORK

The scope of work will include furnishing all necessary labor, materials, equipment and transportation for electrical services to be performed at BRA owned properties. Generally, the assignments will be short term and site specific based on BRA needs. Any allied mechanical, electrical, or specialty services that may be involved are to be treated as a sub-contract.

The total bid price was only used to determine the low bidder from those submitting bids. The following bids were received and recorded on the basis of unit prices bid for both Time and Materials to determine the lowest qualified bidder. The Contract award will not exceed Fifty Thousand Dollars (\$50,000.00) based on the Unit prices.

The bids received on June 5, 2012 are summarized below:

| <u>Bidder</u> | <u>Amount</u> | <u>Remarks</u> |
|-----------------------------|---------------|----------------|
| Gone Green Electric LLC. | \$40,800.00 | Bid Complete |
| Sanibel Electrical Co. Inc. | \$50,833.25 | Bid Incomplete |
| Aetna Fire Alarm Service | \$48,550.00 | Bid Incomplete |
| Powerline Contractors, Inc. | \$46,725.00 | Bid Complete |

The staff recommends the selection of Gone Green Electric LLC for this contract based on the lowest eligible and qualified bid submitted.

An appropriate vote follows:

VOTED: That the Director be, and hereby is, authorized for and on behalf of the Boston Redevelopment Authority ("BRA"), to enter into an Electrical Services, Repair and Maintenance Contract with Gone Green Electric LLC for electrical services on BRA owned properties in the amount of Forty Thousand Eight Hundred Dollars and Zero Cents (\$40,800.00) and further to execute any change orders that may be required to complete the work and deemed necessary and appropriate by the Director in an amount not to exceed 10% of the contract amount, for an aggregate amount of Forty-Four Thousand Eight Hundred Eighty and Zero Cents (\$44,880.00).