

MEMORANDUM

MAY 16, 2013

TO: ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATION
AND PETER MEADE, DIRECTOR

FROM: LAWRENCE MAMMOLI, DIRECTOR OF ENGINEERING AND
FACILITIES MANAGEMENT
JAMES M. SORRENTINO, DEPUTY DIRECTOR OF OPERATIONS

SUBJECT: REQUEST AUTHORIZATION TO EXECUTE A CONTRACT WITH S.J.
SERVICES COMPANY FOR BUILDING CLEANING SERVICES AT 12
CHANNEL STREET IN THE BOSTON MARINE INDUSTRIAL PARK

SUMMARY: This Memorandum requests that the Director be authorized to execute a contract with S.J. Services Company of Danvers MA for Building Cleaning Services at 12 Channel Street in the Boston Marine Industrial Park, EDIC Project No. 9525-C.

The Economic Development and Industrial Corporation of Boston ("EDIC") requests authorization to execute a contract with S.J. Services of 20 Locust Street, Danvers, MA for Building Cleaning Services at 12 Channel Street in the Boston Marine Industrial Park. The scope of work includes housekeeping and cleaning services of selected common areas at EDIC's 12 Channel Street facility. All labor, materials, equipment and services will be provided. The building is a 359,977 square foot light manufacturing/distribution center. The term of the agreement shall be for a twelve (12) month period starting approximately June 1, 2013. Four (4) qualified, responsible and eligible general bids were submitted:

S.J. Services	\$17,100.00
Martins Maintenance	\$22,400.00
Boston Building Services	\$47,280.00
Done Right	\$71,742.96

An appropriate vote follows:

VOTED: That the Director be, and hereby is, authorized on behalf of the Corporation to execute a contract to the qualified, responsible and eligible bidder S.J. Services, for Building Cleaning Services at 12 Channel Street in the Boston Marine Industrial Park in an amount not to exceed Seventeen Thousand One Hundred Dollars (\$17,100).