

MEMORANDUM

FEBRUARY 14, 2013

TO: BOSTON REDEVELOPMENT AUTHORITY AND
PETER MEADE, DIRECTOR

FROM: LAWRENCE MAMMOLI, DIRECTOR OF ENGINEERING AND
FACILITIES MANAGEMENT
MARK V. DONAHUE, DEPUTY DIRECTOR, ASSET MANAGEMENT
RICHARD MULLIGAN, SENIOR PROJECT MANAGER

SUBJECT: AUTHORIZATION TO PURCHASE THREE (3) OUTDOOR VENDING
KIOSKS FOR THE DOWNTOWN WATERFRONT/LONG WHARF
VENDING PROGRAM

SUMMARY: This Memorandum requests that the Boston Redevelopment Authority authorize the Director to purchase three (3) outdoor vending kiosks from Merchandising Frontiers Inc.

Between September 19, 2012 and January 16, 2013 prices were solicited by the Boston Redevelopment Authority's ("BRA") Asset Management Department for the fabrication and purchase of three (3) outdoor vending kiosks to be located at Long Wharf in the Downtown Waterfront project area.

Due to the unique style and fabrication of these vending kiosks, as well as a lead time that would allow for their use in the upcoming 2013 season, it is the recommendation of staff, after review by the BRA's Urban Design Department, that the Director be authorized to purchase these three (3) units from Merchandising Frontiers Inc. The purchase amount includes the labor, materials, fabrication and delivery of these units and the cost will not exceed \$78,000.00. Merchandising Frontiers Inc. provided the lowest written quote based upon their uniquely designed unit.

An appropriate vote follows:

VOTED: This Memorandum requests that the Boston Redevelopment Authority authorize the Director to purchase three (3) outdoor vending kiosks from Merchandising Frontiers Inc. in an amount not to exceed \$78,000.00.